

Scott County Administration
Purchasing Division
600 West Fourth Street, Davenport, Iowa 52801-1030

REQUEST FOR QUOTATION
Scott County Requisition No. **19510**
Bidders need to complete and submit this form.

Submission Date 4/10/2020	10:00 a.m.
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Qty	Description
Approx. 15	Scott County Facility and Support Services is requesting additional personal storage lockers.
	See attached for scope of work and location.
	Walk-through March 16, 2020 at 1:00 p.m.
	Submit responses to www.publicpurchase.com
	Please register at www.publicpurchase.com
	price quotation good for 60 days
	Delivery Included
	From time to time it may be necessary to change or modify a request for purchase. If you have received this request from any other source other than direct fax or email from Scott County, it is your responsibility to check for updates and/or changes to the request. If you would like to receive automatic updates please register your company in our vendor data base by using our website, www.scottcountyiowa.com

Scott County reserves the right to accept the bid from the lowest responsible bidder.

Quote submitted by:

Released by:
(Scott County Use Only)

Name

Date: 3/9/2020

Time: 10:00 a.m.

Title

Company

Date

PLEASE NOTE:
Bidders must provide an estimated delivery date in their bid response!

Company Contact Information:	Phone:
	E-Mail:

“By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.”

REQUEST FOR PROPOSALS – PERSONAL STORAGE LOCKERS

Scott County Facility and Support Services Department

Personal storage lockers/Sheriff Patrol

SCOTT COUNTY, IOWA

Scott County Facility and Support Services is requesting proposals for additional personal storage lockers. Scott County intends to work with a qualified contractor to provide complete installation of personal storage lockers located at 3206 S.16th Ave in Eldridge, IA 52748. Firms may express interest and request consideration for said project by making submittal as outlined herein.

BACKGROUND INFORMATION

Currently the Scott County Sheriff's Patrol has personal storage lockers at the facility, and are in need of additional lockers to be installed. They are located in the men's lockers room at this building at the address listed above. Existing total is 32 lockers, and Scott County would like to add 15 or as many more in the same locker room.

DESCRIPTION

Lockers shall be a Space-Saver type locker or comparable brand consisting of welded metal with end user reconfigurable interior.

Contractor to provide any technical data, cut sheets, and or specifications, and manufacturer product information with their bid submittal

Contractor shall verify existing locker configurations and style to match proposed lockers in regard to size, finish, bench specification, ventilation, top slope, hardware, power requirements and ADA requirements associated. It is imperative to match the existing lockers and configurations as closely as possible.

Contractor shall provide color and texture samples for owner review.

Contractor shall provide all material and coordinate all installation and delivery of lockers through completion of project.

Contractor shall provide written warranty upon completion of locker installation for failure of materials or workmanship within the established manufacturer warranty period.

BIDDING INFORMATION

Scott County will provide a walkthrough for bidders on **March 16th 2020 at 1:00 pm CST** to inspect the locker room area to determine field measurements, understand electrical service and provide bidders the ability to see the current locker installation. Should a contractor be unable to attend this meeting please contact Chris Still 563-326-8611 for additional site visits.

All bids are due back by **April 10th 2020 at 10:00 am CST** and shall be submitted through the County's public purchase webpage www.publicpurchase.com. Bids received after this date, or in any other form will not be considered.

Any and all questions related to the project shall also be submitted through the County purchasing webpage www.publicpurchase.com in an effort to answer questions and provide as much information to all bidders.

INSURANCE REQUIREMENTS

Contractor shall maintain insurance for the duration of the Project or statute of limitations in effect at the time of the execution of this Agreement, whichever is longer in such amounts and types as required below. The insurance required shall be obtained from a company(ies) licensed to do business in the state of Iowa and hold a current financial rating from A. M. Best of no less than A-, financial size VII. The required minimum liability limits may be met through either the primary policy(ies), or a combination of primary and excess or umbrella policies.

- A. Insurance coverage required:
 - a. Workers Compensation and Employer's Liability: Coverage A – State of Iowa Statutory Benefits. Coverage B - \$500,000 each accident; \$500,000 disease each employee, and \$500,000 disease policy limit.
 - b. Commercial General Liability (ISO 1998 or later/equivalent form) covering all work and operations under the Agreement with limits of no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
 - c. Automobile Liability of no less than \$1,000,000 each accident and annual aggregate, covering owned, leased, hired, non-owned, and employee non-owned vehicles.
 - d. Professional Liability of no less than \$1,000,000 each occurrence and \$2,000,000 annual aggregate. Coverage should be on a claims made basis.
 - e. Umbrella Liability of no less than \$1,000,000 per occurrence providing excess of the General Liability, Automobile Liability and Employers Liability.
- B. The above liability insurance policies, with the exception of Professional and Workers Compensation coverage, shall name two entities: Scott County and the Scott County Board of Supervisors as additional insureds.
- C. Neither the Owner, nor any additional insured required to be so named under this Agreement shall participate in any policy deductible or retention for claims. Any such deductible or retention shall be the sole responsibility of the Design Professional.
- D. Certificate Holder address shall be as follows:

Scott County Board of Supervisors
Facility and Support Services
Attn: Tammy Speidel
600 W. 4th St.
Davenport, IA 52801

RESERVED RIGHTS

Scott County reserves the right at any time and for any reason to cancel this RFP, to reject any and/or all submittals, to disqualify any submission deemed to be unresponsive or that fails to meet the requirements of this solicitation. Scott County may seek clarification with regards to a submittal at any time; failure of a prompt response may also be cause for rejection. Scott County may require submission of best and final offers.

The decisions and interpretations of Scott County staff and the Scott County Board of Supervisors are final and are not subject to appeal.

DISPUTE RESOLUTION / LEGAL HOME

Although it is the policy and practice of Scott County to maintain positive relationships with all vendors doing business with the County, sometimes disputes do arise. Scott County intends to do everything possible to satisfactorily resolve disputes before they escalate or harm the contractual relationship.

Contractor agrees to submit to the use of alternative dispute resolution (ADR) to resolve any disputes with the owner prior to the filing of litigation or threatened litigious actions. Mediators or other ADR professionals shall be selected via mutual agreement.

Further, the contractor agrees that, should ADR fail to reach a final resolution that any litigation regarding this project between owner and design professional shall be contested in the State of Iowa and initiated in the County of Scott.